# BUDGET

**Global price: EUR 75,000.00 (seventy-five thousand euros and zero cents), including all taxes (VAT, social security, etc.), incidental expenditures (flights, boarding, lodging), and work.**

**The amount of VAT/indirect tax, if applicable, must be indicated separately.**

*Please f****ill in the 2 tables below*** *with a price breakdown based on the outputs/deliverables in the terms of reference as per the example given (table 1) and a payment schedule (table 2):*

**Table 1: Price breakdown:**

|  | **Outputs** | **Timeline to achieve the output** | **Expected working days** | **Fee (EUR)** | **Total amount (EUR)** |
| --- | --- | --- | --- | --- | --- |
| 1 | Needs Assessment reports for 6 media outlets | *By the end of January 2025* | *xxx work days* | *xxx EUR* | *xxx EUR* |
| 2 | 3-day training workshop on media viability  | *By the end of February 2025* | *xxx work days* | *xxx EUR* | *xxx EUR* |
| 3 | Mentorship and consultancy  | *By July 2026* | *xxx work days* | *xxx EUR* | *xxx EUR* |
| 4 | Co-development of 6 media viability strategies  | *By October 2026* | *xxx work days* | *xxx EUR* | *xxx EUR* |
| 5 | Publication of articles and multimedia to disseminate project’s outcomes | *By October 2026* | *xxx work days* | *xxx EUR* | *xxx EUR* |

All fee rates cover:

* the remuneration actually paid to the staff(s) concerned per working day
* administrative costs of employing the relevant staff(s), such as relocation and repatriation expenses, accommodation, expatriation allowances, leave, insurances and security arrangements and other employment benefits accorded to the experts by the Contractor
* the margin, covering the Contractor's overheads, profit and backstopping facilities
* any other expenditure which is needed to implement the contract and which is not covered elsewhere

*Please provide a timeline for payments, according to the table below:*

**Table 2: Payment schedule:**

| **Tentative Month** |  | **EUR (amount)** | **%** |
| --- | --- | --- | --- |
| <Month number> | Payment based on the delivery of the inception report  | ...EUR | ...%[[1]](#footnote-0) |
| <Month number> | Payment based on the delivery of the output(s) of months 1 to…. | ...EUR | ...% |
| <Month number> | Payment based on the delivery of the output(s) of months … to month …, minus the balance | ...EUR | ...% |
| <Month number> | Balance (at confirmation of general acceptance of all outputs and any other pending deliverables)  | ...EUR | 10% of the contract value |
|  | **Total** | ...EUR <your proposed maximum contract value> | 100%  |

1. Maximum of 10% of the maximum contract value [↑](#footnote-ref-0)