| **Contract title:** | | | **DESIGN AND DELIVERY OF TRAININGS, CONSULTANCY AND MULTIMEDIA CONTENT PRODUCTION OF THE PROJECT “101180285 - MOST - Media Organisations for Stronger Transnational Journalism”** | | | | | | | **Publication reference:** | | | **UE/MOST/Service\_provision\_001\_MEDIA\_DEVELOPMENT** | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

|  | 1 | 2 | 3 | 4 | 5 | 6 |
| --- | --- | --- | --- | --- | --- | --- |
| Tender envelope number |  |  |  |  |  |  |
| Tenderer name |  |  |  |  |  |  |
| Tender forms completed? (Yes/No) |  |  |  |  |  |  |
| Tenderer’s declarations signed? (Yes/No) |  |  |  |  |  |  |
| Language as required (the offer is in English)? (Yes/No) |  |  |  |  |  |  |
| Is there the paper describing the methodology? (Yes/No) |  |  |  |  |  |  |
| Documentary evidence: |  |  |  |  |  |  |
| Articles of association and Certificate of incorporation (Yes/No) |  |  |  |  |  |  |
| Financial statements (latest) (Yes/No) |  |  |  |  |  |  |
| VAT registration / Tax clearance certificate (Yes/No/Not Applicable) |  |  |  |  |  |  |
| The technical offer and the financial offer were sent as separate files? (Yes/No) |  |  |  |  |  |  |
| Is there any need for remedying formal deficiencies? (Yes/No) |  |  |  |  |  |  |
| If yes: state what is needed for remedying formal deficiencies |  |  |  |  |  |  |
| Have the deficiencies been rectified? |  |  |  |  |  |  |
| **Overall decision? (Accept / Reject)** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

| **Chairperson’s name** |  |
| --- | --- |
| **Chairperson’s signature** |  |
| **Date** |  |